Delaware State Education Association
Standing Strong for Student Success

EDUCATIONAL SUPPORT PROFESSIONAL AWARD

Purpose of Award

The Delaware State Education Association (DSEA) may present the Educational Support Professional Award to a DSEA member whose activities reflect the contributions of educational support professionals to public education. All DSEA ESP members (Bus Drivers, Custodians, Food Service Workers, Paraprofessionals, and Secretaries) are eligible for nomination.

Criteria

The ESP Award Task Force will base its selection on the following criteria:

- The recipient must promote a positive support professional image within the work site, local association, and community.
- The recipient must demonstrate strong involvement within the local and state association.
- The recipient must show personal involvement in education (e.g., in schools, beyond school day).
- The recipient must show achievement in their classification.
- The award winner will be asked to be an ambassador for DSEA by joining the ESP Award Task Force and assisting with ESP issues throughout the year.

Eligibility

- Individuals must have been a member of DSEA for three years as of October 15 prior to the award year.
- Individuals may be nominated by a fellow member of DSEA, by a local association, or may nominate themselves.
- Individuals must be recognized by others as an outstanding leader in their field.

Recognition

- The recipient will receive a plaque and recognition at the DSEA Celebration of Leadership event held during the DSEA Representative Assembly.
- The recipient will be honored at various DSEA events and recognized for his/her accomplishment in *ACTION* and on the DSEA website.
- The recipient's school district will be notified of the award.
- The recipient will receive a $500 honorarium.
- Delaware's award winner will be submitted to the National Education Association for nomination of the NEA ESP of the Year Award and also attend, at DSEA's expense, the NEA ESP Conference held in the spring of each year. The attached questions will prepare the recipient of this award for the NEA ESP nomination process.

Award Requirements

- The DSEA Award Nomination Form must be completed and submitted to the DSEA Dover Office by February 1.
- Individuals must submit a letter of recommendation from an officer of the nominee's local association.
- If applicable, include supporting documents such as pictures, letters of recommendation, newspaper articles, etc. Documents presented for consideration must show evidence of meeting the criteria.
- Individuals must be willing to participate in an interview with the ESP Awards Task Force.

Delaware State Education Association
Standing Strong for Student Success

Delaware State Education Association
Individual Award Nomination Form

Anyone wishing to nominate an individual for a DSEA Award must complete this form. All application packages must be received in the DSEA Dover Office, 136 East Water Street, Dover, DE 19901 no later than 5:00 p.m. on February 1. Should February 1 fall on a weekend, the nomination package would be due by 5:00 p.m. on the preceding Friday. All Awards will be presented upon the approval of the DSEA Executive Board. (Revised 3/10)

Title of Award _____

Name of Nominee _____

Nominee's School District _____

Nominee's Worksite/Address _____

_____

Nominee's Home Address: _____

Nominee's Home Phone Number: _____ **E-mail:** _____

Names of Members or Association Nominating: _____

Referring to specific incidences and attaching any supporting documentation as appropriate, please indicate how the nominee meets the criteria and award requirements.

_____
_____
_____
_____
_____

Signature of Nominator: _____

Date Nomination Submitted (must follow Award Guidelines) _____

Nomination Form

DSEA ESP Award Application

Please provide a written response to the following question:

1. **Describe the nominee's involvement and activities in the Association and how she/he has enhanced the image of Education Support Professionals.**

DSEA ESP Award Interview Questions

1. **Describe the worksite responsibilities and personal achievements the nominee has made in his or her classification or field.**

2. **What innovations has the nominee made to support the day-to-day educational process?**

3. **How have the nominee's activities enhanced the image of Education Support Professionals in their workplace?**

4. **Specify in detail how the nominee has been involved in promoting public education in the community.**

Revised 2/2019