

Job Descriptions
DSEA LEADERSHIP TEAM

The Leadership Team shall consist of the DSEA President, Vice President, Treasurer, and NEA Director. The Executive Director shall meet regularly with and serve as an advisor to the DSEA Leadership Team. The Leadership Team shall hold regular meetings and in addition to responsibilities outlined in the DSEA Bylaws, shall:

1. provide information and knowledge to allow the Executive Board to make effective Decisions;
2. maintain contact with local presidents and leadership teams with the intent of supporting local association leaders;
3. assist in planning and implementing organizational programs.

Job Descriptions
DSEA TREASURER

In addition to responsibilities outlined in the DSEA Bylaws, the DSEA Treasurer shall:

1. meet regularly with the DSEA Leadership Team and with local association presidents/ leadership teams;
2. share duties with other members of the Leadership Team, as necessary;
3. visit local leaders, governing bodies and members;
4. serve as a member of the Negotiations Committee for staff contract;
5. work with the Business Manager to develop and deliver local treasurers' training;
6. serve in a leadership capacity at the NEA RA.